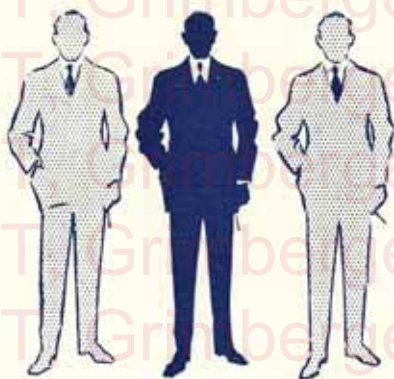


3 Clerks in 1



**It would require
an extraordinarily
good clerk to work
as quickly and as
accurately as three.**

**But with Machine
Accounting this be-
comes a daily fact.**

TO INTRODUCE MACHINE ACCOUNTING INTO YOUR BUSINESS IS TO TREBLE YOUR STAFF-POWER

BY installing the **Kalamazoo Machine Accounting Book** in your office in conjunction with the Accounting Machine you will be increasing your book-keepers' efficiency just as surely as a manufacturer increases his daily output by introducing machinery into his factory.

In fact you will find that three times the present amount of posting and accounting work can be handled by each clerk with these additional advantages: the work will be done more accurately, more economically, and more legibly than before, and you will know for certain that every night the correct total of every item of your daily transactions is safely in your ledger.

With salaries rising by leaps and bounds, it becomes more necessary than ever to eliminate all wasteful efforts and to speed up administrative work all through your business. The Kalamazoo method saves 66% time and 20% paper—and automatically ensures speed and accuracy.

The **Kalamazoo Machine Accounting Book** is easy to manipulate. It can be quickly opened and closed, and the alignment of the sheets is always perfect. Accounts can be located immediately. It is a bound book, a card index, and a loose leaf ledger in one.

With the **Kalamazoo Machine Accounting Book** the business man is rendered quite independent of the need for prolonged training of his employees. Should a book-keeper have to leave suddenly, the newcomer can take over next morning with absolute ease, for Machine Accounting can be mastered in an hour.



The **Kalamazoo Machine Accounting Book** is just as essential to the small Retailer as to the large Wholesale Warehouse or Manufacturing Firm. In stores, shops and businesses all over the country it is proving itself to be the best time-saver and money-maker yet introduced.

Kalamazoo Machine Accounting Books

MORLAND & IMPEY, LTD.

Registered Office and Works: NORTHFIELD, BIRMINGHAM

London Offices: 62 COLEMAN STREET, E.C. 2.

7 TOTHILL STREET, S.W. 1.

Branches at Glasgow, Edinburgh, Cardiff, Manchester, Liverpool, Newcastle, Leeds, Leicester, Bristol, Dublin, Paris, Amsterdam, etc.

Eight Practical Advantages of the Kalamazoo Machine Accounting Book

- 1. Simple to understand.** Machine accounting can be mastered in an hour.
- 2. Expansion up to 750 sheets.** With the Kalamazoo Book one can begin with a small number of accounts and build up as required. Whatever the number may be, the binder will hold them securely. New sheets can be instantly inserted or old ones removed.
- 3. Sheets can be handled with absolute freedom.** When open on the posting stand, the Book can be manipulated with one hand. All records on sheets are fully exposed and any account is instantly accessible.
- 4. Accounts instantly located.** The guide tabs automatically divide the Book into sections, alphabetical, numerical, geographical, etc., according to requirements.
- 5. Facility for rapid offsetting.** The offset block provides for easy separation of posted sheets and instant return when proved correct by the machine.
- 6. No markers required.** If the operator is interrupted during work, a marker between the sheets is unnecessary. The separation between the sheets in the upper and lower crotch is most distinct.
- 7. Correct alignment of sheets.** This is automatically maintained by both binder and stand.
- 8. Absolute security of sheets in the binder.** The closed binder looks like a closed book; and the sheets are held in perfect security and alignment.

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